

# **CMC/MBYC ASSOCIATE MEMBERSHIP POLICY**

The Carolina Marlin Club Marina Association, Inc. dba Morehead/Beaufort Yacht Club has established a membership category of non-owners of slips, which non-owner members shall be referred to as associate members and have no vote in the Association, but shall have use of the clubhouse, pool, boat ramp and grounds subject to such rules and regulations as the Association may determine. Associate members shall be charged periodic dues set at the discretion of the Association. The following shall apply in order to stabilize the number of Associate members for year-to-year planing and budgeting purposes:

- A. Associate memberships are capped at a number established each year by the BOD.
- B. The cap is established at a level which would be readily met.
- C. The BOD maintains a waiting list for new Associate members. Applicants will be placed on the waiting list by payment of the initiation fee.
- D. Associates that let their memberships lapse for a year or more are required to pay the initiation fee and be placed on the waiting list if the membership cap has been reached for the current year.
- E. A unit owner who rents their slip will be financially responsible for assuring that the renter, if using the club facilities, is an associate member. Other wise, the renter is restricted to use of the pool house shower and toilet facilities only. Slip renters who become associate members will not be subject to the cap but count towards the annual cap of associate members established by the BOD. Such renter will also be exempt from the initiation fee and be prorated for partial year rentals.
- F. Renewing associate members shall provide a written commitment by November 1 of each renewing year.
- G. Renewing associate members will be subject to review and approval of the Board of Directors for continued membership.
- H. After December 1, vacated memberships will be offered to the next applicant on the waiting list.
- I. New and renewing Associates will be required to pay the full years annual dues on the same schedule as the unit owners.
- J. Associate members whose dues are delinquent after March 1 will be dropped from the membership rolls and the vacancy offered to the next applicant on the waiting list.
- K. Associate memberships will not be prorated. (Exception E as stated above)
- L. All new applicants will pay the initiation fee. (Exception E as stated above)

## **GUIDELINES FOR ASSOCIATE MEMBERSHIP**

1. CMC/MBYC admits new associate members without regard to national origin, race, religious preference, gender or gender preference.
2. The names of any new applicants along with the name of their sponsor will be advertised in the Membership Committee report in the minutes of the Board of Directors meeting as potential new Associate members. The unit owner members are strongly encouraged to provide the Board of Directors with feedback on any name on the advertised list before the next scheduled meeting of the Board of Directors.

3. If there is a written expression of concern by a unit owner of CMC/MBYC (which shall be kept strictly confidential) that a proposed new associate member would not be compatible with the current membership, the Board of Directors will consider that concern before granting membership status(see below: suggested guidelines for managing member complaints and screening of new member applicants). The Board of Directors may require an interview of any applicant or the sponsor before approving a membership. Should the applicant be rejected by the Board as a new member, a letter will be written by the Membership Chairman and the Commodore informing the applicant of the Board's action and all monies submitted by the applicant during the membership process will be returned with the letter.
4. A membership will be granted, without further advertisement, when a completed, satisfactory application with the appropriate fees have been received and a majority of the Board of Directors (a quorum being established) vote in favor of approving the applicant. The applicant shall be notified of their acceptance in writing over the signature of the Commodore.

### **ANNUAL DUES AND FEES**

(The dues structure is reviewed by the Board of Directors each year and are subject to change)

Initiation Fee - \$250

Annual Dues - \$500

Refundable Key Deposit \$50

### **GUIDELINES FOR MANAGING ASSOCIATE MEMBER COMPLAINTS AND SCREENING OF NEW ASSOCIATE MEMBER APPLICANTS**

The following are to be used as guidelines in deliberations concerning complaints brought by any CMC/MBYC member or the Board of Directors against an Associate member. They are also for use in considering any applicant for associate membership about whom there is a concern about that individual's acceptability as a member of CMC/MBYC. The list of issues is NOT to be considered all inclusive NOR are the possible actions listed to be considered all the actions that may be available to the Board of Directors. No associate member to whom the privileges of the club have been denied, no associate member suspended, no former associate member expelled or refused renewal for membership under these associate membership guidelines and no individual denied associate membership in the club shall be entitled to the privileges of a guest.

#### **ISSUES:**

1. Conviction of a nonviolent crime – **A,B,C,D,E**
2. Conviction of a violent crime – **C,D,E**
3. Submitted false information on the Application for Membership, which if had been truthfully disclosed, would have rendered the application ineligible for membership. **C,D,E**
4. Assault, battery or verbal abuse of a member or staff upon Club property – **B,C,D,E**
5. Willful damage to Club property – **B,C,D,E**
6. Unauthorized use of Club property – **B,C,D,E**
7. Theft of Club property – **B,C,D,E**
8. Infractions of any Club rule, regulation or policy – **A,B,C,D**

9. Non-payment of dues, fees or other charges – **E**
10. Exhibits unsatisfactory behavior, conduct or appearance – **B,C,D,E**
11. Engages in conduct that is likely to endanger the welfare, safety, harmony or reputation of the Club or its members – **B,C,D,E**
12. More than 1 letter of reprimand in a 2 year period – **C,D**
13. More than 1 suspension in a 5 year period - **E**

**ACTIONS:**

1. **A** – No action
2. **B** – Letter of Reprimand
3. **C** – Suspension (up to 1 year)
4. **D** – Expulsion
5. **E** – Denial of Membership

The Association may restrict, suspend, terminate or deny an associate membership for any cause or causes listed above. Additionally, the association may restrict, suspend, terminate or deny to an associate member the privilege to use any or all of the Club facilities for any cause or causes listed above. No Associate member shall be entitled to a refund of any initiation fee or dues as a result of any such restriction, suspension or termination of membership privileges.

An associate member shall be notified in writing of any proposed disciplinary action and shall be given an opportunity to be heard by the Board of Directors to show cause why the member should not be disciplined in accordance with these guidelines. If the Associate member desires to be heard, the member must provide a written request for a hearing to the Board of Directors within 30 days after the date of the Club's notice to the member of the proposed action. Upon receipt of the written request for a hearing, the Board shall set a time and date for such hearing, which shall in no event be more than 30 days after the request. While the complaint is being considered by the Board, the associate member shall enjoy all membership privileges the member was entitled prior to the complaint.

Any associate member of the Club whose membership has been terminated or any individual whose membership has been rejected for any reason shall not again be considered eligible for associate membership nor permitted to use the Club Facilities for a period of at least 1 year.

EACH ASSOCIATE MEMBER SHALL EXECUTE BY SIGNATURE, THE RECEIPT OF AND AGREEMENT TO, HONOR THESE RULES, REGULATIONS AND PROTOCOL OF ADOPTED PROCEDURE(S), PRIOR TO ISSUANCE OF KEYS AND MEMBERSHIP CREDENTIALS.

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Signature(s)

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Date